

Job Listing

Director of Music Ministry

Union Presbyterian Church (PCUSA)
200 East Main Street, Endicott, NY 13760
(607) 748-9651

Job Title and Position Summary:

Director of Music Ministry, a part-time position, beginning in the fall of 2017. This person will coordinate the music ministry of Union Presbyterian Church and lead the Chancel Choir in providing choral music during services of worship.

Union Presbyterian Church (<http://upcendicott.org/>) is a congregation of 157 active members, an inclusive, welcoming community of Christian faith. We are an open-minded congregation in the Reformed tradition. Our goal is to love and serve God by loving and serving God's people. You will see us at worship... the centerpiece of our week, our joyful gathering to give thanks and praise to God each Sunday. You will see us at play... enthusiastic, sometimes hilarious fellowship activities that remind us to be grateful for one another's presence. You will see us at service... as God has so generously given to us, so we give back to our church, to the community, and to the whole world. You will see that we are many ages, many backgrounds, and a diverse patchwork quilt of a congregation!

Responsibilities:

Organization/Planning:

- Coordinate music for the regular Sunday Worship Service, (instrumental and/or vocal), considering and balancing the varieties of groups, offerings, and styles of liturgical music.
- Coordinate music for additional worship services, in consultation with the Pastor or Session.
- Organize special Sunday morning music during summer months.

Communication:

- Consult with the Pastor regarding the theme of each worship service or program for the purpose of selecting appropriate choral music.
- Collaborate with all music personnel (paid and volunteer) and the Pastor during regular planning meetings.
- Serve as a resource to the Worship and Music Committee.

Leadership:

- Seek ways to improve and expand the music ministry of the church, including the involvement of children and youth.
- Seek ways to inform and educate the congregation about the music ministry and the musical offerings.
- Plan, rehearse, and direct the Chancel Choir of approximately 15 members.

Administration:

- Work within and manage an annually approved music budget.
- Coordinate with the Media Team to maintain copyright licensing and ensure that the church is in compliance.
- Organize and maintain the choral libraries.
- Submit titles and composers for choral music to the administrative assistant by Wednesday night for printing in the church bulletin.

Qualifications:

- Ability to work with a volunteer choir, the Pastor and other church staff
- Knowledge of choral church music styles appropriate for worship
- Creative and positive energy
- Five years church choral experience preferred

To Apply:

By August 31, 2017, please email or mail a cover letter, resume and three references to:

Email:

office@upcendicott.org

Subject line "Director of Music Ministry" Opening

Mail:

Attn: "Director of Music Ministry" Opening
Union Presbyterian Church
200 East Main Street
Endicott, NY 13760