



Dear Applicant:

You are receiving this letter because you have either requested assistance or have been referred to the Broome County Council of Churches concerning your need for a wheelchair ramp. **Enclosed you will find an application for the Ramp It Up Program as well as an Access to Property & Release of Liability Waiver form.**

Eligibility for the program is income based, and is determined by a sliding scale. Please ensure that you list all of the people that live under your roof and their monthly income. In some cases, applicants are required to contribute to the cost of building materials, based upon your **total household income**. Upon review of your application you will receive a letter indicating your contribution rate towards the cost of your ramp. If you believe this rate of contribution will cause undo financial difficulties please contact me.

If you rent your home, please note that the owner (landlord) must sign the Access to Property and Release of Liability Waiver in order for your application to receive consideration.

If you have any questions in regard to completion of the application or your eligibility, please do not hesitate to contact me.

Very truly yours,

Bob Bundy

Ramp It Up Program Coordinator

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607.724.9130 Ext.323

1-27-17