



broomecouncil.net

Volunteer Position Descriptions

1. **Friendly Visits-** Spend time with one of our participants in their home. Develop a relationship over weekly visits with activities that can include cards, movies, games, crafts and conversation. Friendly Visits are one to two hours, on an ongoing basis.
2. **Transportation-** Provide safe, door-through-door transportation to medical appointments and other essential errands for people over 60 who no longer drive. Drivers use their own vehicle to transport mobile participants to medical appointments as well as occasionally on errands such as banking, the post office, etc. Appointments usually take around 2 hours.
3. **Shop from a list / Shopper Program-** Volunteers shop alone, using a list and means of payment provided by the participant. Volunteers are needed for occasional help or you can be matched to a participant of the Shopper Program and work directly with them on a regular basis.
4. **Light housekeeping-** Volunteers help participants in their homes with dusting, taking out the trash, vacuuming, and other light household tasks. This usually takes 1-2 hours, once or twice a month, but may be more flexible.
5. **Fundraising-** Do you have skills in event planning or marketing? Do you enjoy speaking with previous donors? Want to help with a mailing? Join us for a few hours. Come once or take part in a long-term project to help us secure the funds to continue and grow our mission.
6. **Administration-** Put your computer skills to good use here in the office! Work in our scheduling office to connect volunteer drivers with participants, update our data base, maintain paperwork and enjoy the relaxed friendly atmosphere of the office and staff.
7. **Assessors-** Use your background in Social Work, Nursing, Case Management or a related field to determine a person's eligibility for our services. As an assessor, you must feel comfortable going inside a potential participant's home and using your clinical skills to determine his or her suitability for our program.
8. **Social Connections-** Provide support to one of our local Social Connections for Senior Women groups.
9. **Senior Living Ministry-** Give an hour of your time throughout the month to lead a worship service at local senior living and care facilities. Clergy, lay people and musicians are all welcome to participate weekly, bi-weekly, or monthly.
10. **Home Maintenance-** Are you handy with tools or computers? Do you like to work outdoors? Help a senior with seasonal and occasional household maintenance such as raking leaves, changing light bulbs, hanging pictures, or helping with basic computer skills.

CHOW • *Faith in Action* Volunteers • Hospital Ministry • Jail Ministry

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